

Sree Chitra Thirunal College of Engineering
Doctoral Committee 8 (DC8 - Viva-voce Meeting)
Minutes

No: SCTCE/Research/...../20__

Date:

Reference: Research Regulations No. U.O.No. 1166/2023/KTU Thiruvananthapuram,
Dated: 16.05.2023

Minutes of the **Viva-voce Meeting** of the research scholar
working in the area
.....with the title of the thesis.....
..... under the guidance of the Supervisor/Co-supervisor
..... held on at

Agenda:

1. Verify that Three/Two out of three external examiners have recommended to accept the thesis.
2. Verify that the modifications suggested by the examiners in the submitted thesis are made in the revised version of the thesis and that the scholar has prepared the rebuttal statements.
3. Scholar defending her/his thesis.
4. Audience poses questions and the scholar defends.
5. Viva voce board examines the scholar on his/her thesis work and evaluates his/her performance as satisfactory or otherwise. The viva voce board also assesses whether the scholar answers satisfactorily to the questions raised by the thesis examiners(s).
6. Viva voce board may recommend revisions to be made in the final version of the thesis after taking into consideration suggestions of the examiners who evaluated the thesis and the discussion at the viva voce.
7. Recommend for the award of Ph. D degree if the performance of the research scholar in the viva voce is satisfactory.
8. The chairman declares that the board decides to recommend/not recommend the scholar for award of PhD degree.

Members present:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

The meeting started at on The convener introduced the agenda (which was already communicated to all the members in the Viva-voce board in the Viva-voce announcement notice) and invited the Chairman to chair the meeting. The Chairman welcomed all the members to the meeting. The board verified the items mentioned as 1 and 2 in the agenda and found that the requirements to be verified are met by the research scholar. Then, the Chairman

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invited the research scholar to defend her/his thesis and accordingly, she/he defended her thesis. Then the Chairman invited audience to pose questions. The research scholar answers the questions posed by the audience. Following this, the viva voce board assessed whether the scholar answered satisfactorily to the questions raised by the thesis examiners. After discussions, the viva voce board decided the following:

1. Performance of the scholar is satisfactory.
2. Following are the modifications to be made in the final version of the thesis
 - 2.1.
 - 2.2.
 - 2.3.
3. Performance of the research scholar in the viva voce is satisfactory and hence Ph. D degree can be awarded to the candidate.

The chairman declared that the board decided to recommend/not recommend the scholar for award of PhD degree and the meeting ended at

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Signature of the Convener

Signature of the Chairman