

Sree Chitra Thirunal College of Engineering
Doctoral Committee 7 (DC7 - Synopsis Meeting)
Minutes

No: SCTCE/Research/...../20__

Date:

Reference: Research Regulations No. U.O.No. 1166/2023/KTU Thiruvananthapuram,
Dated: 16.05.2023

Minutes of the **Synopsis Meeting** of the research scholar
working in the area
.....with the title of the thesis.....
..... under the guidance of the Supervisor/Co-supervisor
..... held on at

Agenda:

1. Verify that the scholar published:
 - 1.1. One paper (other than a review or a survey paper) in SCI/SCIE/SSCI(for management)/SCOPUS indexed journals. Paid journals indexed in SCOPUS should also be those indexed in SCI/SCIE/SSCI (for management).
 - 1.2. One paper in an international/ national conference conducted by registered societies of impeccable reputation.
2. Verify that each of the research publications used for meeting basic requirements includes the name of the University as one of their affiliation along with the place of research and / or their working institute if any.
3. Verify that the research scholar is either the first author or the corresponding author of all publications he/she claims for satisfying the requirements for the award of Ph.D.
4. Verify that a publication which entitles a scholar for the award of Ph.D. is not used by another scholar even if the other scholar is a co-author. However, if the work is the continuation of a project, the scholar may be permitted to include this paper as his/her contribution, but for meeting basic requirements, he/she should publish another paper/s as either first author or corresponding author.
5. Verify that the similarity measure reported by a standard software/platform used for checking against plagiarism on the first draft of the Thesis report is within 20%, excluding the bibliography and self plagiarism.
6. Detailed presentation of the synopsis by the research scholar.
7. Check the status of implementing the modifications if any suggested in DC6 (**Seminar II**).
8. Approve the synopsis and recommend submission of synopsis and thesis.
9. Nominate a panel of 8 evaluators for evaluating the thesis. Out of 8 examiners nominated, not more than 3 shall be from within the State. They shall be from institutions not affiliated to KTU. It is mandatory that the examiners recommended in the panel should be of good research reputation and preferably be from National Institutes or Laboratories and may include those of good professional standing from foreign Universities. Examiners in the Panel should be at the level of Associate Professor in the University or higher and shall have at least one research publication in the relevant area of research among other publications.

Members present:

- 1.
- 2.
- 3.
- 4.

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- 5.
- 6.
- 7.
- 8.

The meeting started at on The convener introduced the agenda (which was already communicated to all the DC members in the DC announcement notice) and invited the Chairman to chair the meeting. The Chairman welcomed all the members to the meeting. The DC verified the items mentioned as 1 to 5 in the agenda and found that the requirements to be verified are met by the research scholar. Then, the Chairman invited the research scholar to give a detailed presentation about the synopsis. After the presentation, the research scholar left the meeting. The DC found that the scholar has implemented the modifications suggested in the last meeting (**Seminar II**). After detailed discussions, the DC decided the following:

1. Approve the synopsis and recommend submission of synopsis and thesis.
2. Nominated the experts shown in the table below as the panel of examiners for evaluating the thesis:

Sl. No.	Name	Designation	Email ID	Affiliation
1				
2				
3				
4				
5				
6				
7				
8				
Biodata of the examiners in the required template are attached				

The meeting ended at

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Signature of Signature of Signature of

Signature of Signature of Signature of

Signature of the Convener

Signature of the Chairman