

**Sree Chitra Thirunal College of Engineering**  
**Doctoral Committee 4 (DC4 - Research Proposal Meeting)**  
**Minutes**

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No: SCTCE/Research/...../2023

Date: .....

**Reference:** Research Regulations No. U.O.No. 1166/2023/KTU Thiruvananthapuram,  
Dated: 16.05.2023

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Minutes of the **Research Proposal Meeting** of the research scholar .....  
..... working in the area .....  
..... under the guidance of  
the Supervisor/Co-supervisor ..... held on .....

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**Agenda:**

1. Verify that the research scholar has successfully completed the course work and comprehensive examination.
2. Detailed presentation of the research proposal and progress report by the research scholar.
3. Approve the research proposal with modifications if any required.

**Members present:**

- 1.
- 2.
- 3.
- 4.
- 5.

The meeting started at ..... on ..... The convener introduced the agenda (which was already communicated to all the DC members in the DC announcement notice) and invited the Chairman to chair the meeting. The Chairman welcomed all the members to the meeting. The DC verified that the research scholar has successfully completed the course works and comprehensive examination. Then, the Chairman invited the research scholar to give a detailed presentation about the research proposal and progress report. The DC found that the research proposal is made as per the regulation 13.2 in the research regulations 2023. After detailed discussions on the research proposal and the progress made, the DC decided the following:

1. The title of the research is approved as .....
2. The research proposal is approved with the following modifications:
  - 2.1.
  - 2.2.
  - 2.3.
  - 2.4.
  - 2.5.

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The meeting ended at .....

Signature of .....      Signature of .....      Signature of .....

Signature of .....      Signature of .....      Signature of .....

Signature of the Convener

Signature of the Chairman