

**Minutes of the 85<sup>th</sup> meeting of the Board of Governors of the KSRTC  
Sree Chitra Thirunal College of Engineering (Thiruvananthapuram) Society  
held at 11 AM on 03.12.2021 in the Chamber of the Minister for Transport**

**Members Present**

- 1. Adv. Antony Raju**  
Hon'ble Minister for Transport  
Government of Kerala
- 2. Sri. Jyothilal IAS**  
Principal Secretary to Government  
Transport Department
- 3. Sri. C. Ajayan**  
Additional Secretary to Govt.  
Higher Education Department  
Government of Kerala
- 4. Smt. D. Krishnapriya**  
Additional Secretary to Govt.  
Finance Department  
Government of Kerala
- 5. Dr. Vrinda V. Nair**  
Senior Joint Director  
Directorate of Technical Education  
Padmavilasam Road, Fort  
Thiruvananthapuram 695 023
- 6. Dr. R. Sasikumar**  
Board Member - Educationalist
- 7. Sri.S.P.Asokan**  
Board Member - Educationalist
- 8. Dr. K.B.Radhakrishnan**  
Principal i/c & Member Secretary

*The Board meeting commenced at 11:00 am.*

**Agenda Item No. 85-01/2021: Confirmation of the minutes of the 84<sup>th</sup> meeting of the Board of Governors held on 02.09.2021**

*The Board approved the minutes of the 84th meeting of the Board of Governors with the modifications in the following items.*

<p><b>Agenda Item No. 84-17/2021: Setting up of Centre for Innovation in the Department of Mechanical Engineering</b></p> <p><i>The Board discussed and decided to reconstitute the Works Committee with the following members:</i></p> <ol style="list-style-type: none"> <li>1. Mr. Chandra Babu, B-Tech Mechanical, Executive Director (Operation) in charge, KSRTC.</li> <li>2. Additional Secretary, Finance Department or Nominee.</li> <li>3. Mr. Nazeer P- B.Sc Engineering Civil, Retired Executive Engineer, PWD.</li> <li>4. Dean (Planning and Development), SCTCE.</li> <li>5. Executive Engineer (Buildings Division) PWD or his nominee</li> <li>6. Sri.S.B.Asokan, Board Member as Chairman's Nominee</li> <li>7. Principal, SCTCE.</li> </ol>	<p><i>Modify the heading of item as "Reconstitution of External Works Committee"</i></p>
<p><b>OA-1/84/2021 Appointment of Principal</b></p> <p><i>The Board discussed and decided to appoint a Principal on contract basis by issuing notification in leading dailies. The Qualifications and Eligibility criteria, Salary, Age and Period of contract are as follows:</i></p> <p><i>Qualifications &amp; Eligibility Criteria : As per AICTE norms and ordered by Govt. of Kerala from time to time (AICTE Notification No.F.No.61-1/RIFD/7<sup>th</sup> CPC/2016-17 dated 01.03.2019 and GO (Ms.).99/2021/HEdn dated 16.02.2021)</i></p>	<p><i>The Board observed that the decision regarding appointment of Principal has already been included in 84-02/2021; hence agenda note vide OA-1/84/2021 shall be deleted.</i></p>
<p><i>Salary : Rs.1,00,000/- (Consolidated)</i></p> <p><i>Period - One year appointment which can be extended further for a maximum period of 3 years, if age is</i></p>	

<p><i>below 64 years</i></p> <p>Age : <i>Below 64 years</i></p>	
<p><b>OA-4/84/2021 Board discussed and decided following points also.</b></p> <p><i>1.The Board decided to give request to KSRTC for sanctioning two more acres of land to College</i></p> <p><i>2.The Board decided that in future DA enhancement will be given only with the prior permission of the Board. Earlier decision (Decision No.02-23/98 dated 23-12-1998) regarding this is hereby cancelled.</i></p> <p><i>3.The Board enquired about the Fixed Deposits of the College and directed the Principal to transfer the amount deposited as FD in SBI to Treasury as and when FDs in SBI matured.</i></p>	<p><i>The decision of Sl.No.3 to be corrected as:</i></p> <p><i>The Board enquired about the Fixed Deposits of the college and directed the Principal to transfer the amount deposited as FD in SBI to Treasury <b>except the short term Fixed Deposits with a maturity period of 46 days and below.</b></i></p>

**Agenda Item No. 85-02/2021: Action taken on the decision of last meeting of Board of Governors**

*Approved.*

*The Board discussed and decided to start new B.Tech degree course in Civil Engineering and Electrical Engineering in SCTCE. Since the College has inadequate land availability in the present campus, the Board decided to request the KSRTC for granting 5 acres of their land in Parassala, for setting up the required infrastructural facility to start the above two courses.*

*It is also decided to conduct a detailed study on the feasibility of starting interdisciplinary PG courses in emerging areas to cater to the requirements of the changing times and having good demand in the sector. The study shall be conducted by a competent internal committee constituted from among the faculties of the College.*

*The Board also decided to enhance the financial powers of Principal to Rs.25,00,000/- (Rupees Twenty Five lakhs) and that of External Works Committee/ External Purchase Committee to Rs.2 crores (Rupees Two crores). The payment of the bill amount above rupees two crores will be made with the approval of the Board of Governors.*

*While discussing on the financial status of the college, the Board instructed the Principal to direct the faculties of the college to submit sound project proposals on road safety and prevention of accidents to the Transport Department. The projects shall have innovative concepts on road safety enforcement and*

*monitoring with novel electronic gadgets/equipment focussing on the researches involving data collection based on the current scenario, processing/analysis of the data using modern tools and software with desired outcomes on accident*

*prevention, its targets and policy formulation using the outcomes. The projects should facilitate the department in its future planning and implementation of the activities in the above area based on the analysis of the data. These projects should propose strategies for the continual improvement in accident reduction and to be carried out and implemented by designating a group of individuals. Annual review of the outcomes/results shall evaluate the effectiveness of existing measures and propose ways to improve the past performance. The budgetary provision shall include the use of state-of-the-art technology with the help of modern equipment/tools. The manpower requirement needed for the implementation and execution of the project if any shall also be specified in the proposal and the involvement of student groups in the projects is highly desirable and the expenses needed for this can also be earmarked and incorporated in the proposal.*

**Agenda Item No.85-03/2021: Report of the Principal**

Accepted

*The Board expressed satisfaction on the academic performance and placement of the students during the past three years.*

**Agenda Item No.85-04/2021 : Approval of the report of sub-committee constituted vide decision No.84-03/2021 & 84-04/2021 for conducting detailed study about:**

- a. Implementation of AICTE/UGC/State Pay revision of teachers and staff.**
- b. Creation of posts of Assistant Professor in CS Dept.**
- c. Approve the proposal of Academic Infrastructure Development under plan fund**
- d. Silver Jubilee Celebrations of the College**

*The Board discussed in detail about the recommendations of the sub-committee and decided as follows:*

**(i) Implementation of AICTE/UGC/State Pay revision of teachers and staff.**

*The recommendations provided by the sub-committee (constituted vide BoG agenda 84-03/2021 and 84-04/2021) in its report in page number 22 of the Agenda notes of the 85<sup>th</sup> meeting of the Board of Governors under agenda item no. 01/2021: "Implementation of AICTE/UGC/State pay revision to the employees of SCTCE" are approved. The Board decided that the anomalies with regard to the CAS shall be rectified before implementing the new AICTE/UGC/State Pay revision of teachers and staff. The sub-committee (constituted vide BoG agenda 84-03/2021 and 84-04/2021) is authorised to clear the anomalies existing in the promotion and placements of teaching faculty.*

**(ii) Creation of posts of Assistant Professor in CS Dept.**

*The Board approved the recommendations of the sub-committee and decided to create new posts in Computer Science & Engineering as follows, to overcome the shortage of faculty and to maintain the SFR as insisted by the AICTE:*

2021-2022	-	Assistant Professor	-	2 posts
2022-2023	-	Assistant Professor	-	3 posts
		Associate Professor	-	1 post
2023-2024	-	Assistant Professor	-	2 posts
		Associate Professor	-	1 post
		Professor	-	1 post

*The creation of the above posts and appointment to these created posts would be made only with the approval of the Government.*

**(iii) Approve the proposal of Academic Infrastructure Development under plan fund**

*The Board approved the recommendations of the sub-committee as such.*

**(iv) Silver Jubilee Celebrations of the College**

*The Board approved the recommendations of the sub-committee as such.*

**(v) Report on the issues raised by the Staff Association of the College**

*The sub-committee constituted vide BoG agenda 84-03/2021 and 84-04/2021 recommended that the anomalies of the faculty members with regard to CAS shall be rectified with top priority prior to implementation of the revised pay of teachers in the College. The Board approved the above recommendation of the sub-committee.*

*The Board also authorized the above sub-committee to rectify the anomalies with regard to the promotion of non-teaching staff members implemented through the DPC meeting held on 11/02/2021.*

*The Board also authorised the above sub-committee to study and rectify the anomalies in the SCTCE Service Rules and prepare the rules with the assistance of a service consultant/expert if required, and the rules shall in turn be forwarded to the Government requesting for issuing necessary Government orders.*

**Agenda Item No. 85-05/2021: Approval of report of the sub-committee constituted vide agenda item No. 84-09/2021 requirement of adhoc/guest faculties in various departments**

*The Board approved the report of the sub-committee constituted vide Agenda Item No.84-09/21 for the requirement of adhoc/guest faculties in various departments. Relevant recommendations are as follows:*

*Re-designating the Assistant Professor (Guest) as Assistant Professor (Contract) on daily wage with remuneration fixed on hourly basis as follows.*

- i. Assistant Professor (Contract) holding Ph.D in Engineering/Technology for handling M.Tech Classes – Rs.850/- per hour*
- ii. Assistant Professor (Contract) holding M.Tech /UGC qualified in Science/Humanities for handling B.Tech Classes – Rs.750/- per hour*
- iii. Assistant Professor (Contract) holding M.Sc and do not possess UGC eligibility in Science/Humanities for handling B.Tech classes – Rs.500/- per hour*
- iv. For handling lab classes – Rs.250/- per hour*
- v. For Lab attender – Rs.200/- per hour*

*The maximum monthly remuneration for the Assistant Professor (contract) shall be limited to Rs.25000/-.*

*The Board approved the rank list of the following posts and permitted to make appointments from the rank lists.*

1. Librarian Grade II on contract basis
2. Tradesman (Automobile) on daily wage basis
3. Lab Attender (Physics) on daily wage basis
4. Lab Attender (Chemistry) on daily wage basis
5. Assistant Professor (Contract) on daily wage basis in Biotechnology & Biochemical Engg.
6. Assistant Professor (Contract) on daily wage basis in Mechanical Engg.
7. Assistant Professor (Contract) on daily wage basis in Computer Science & Engineering
8. Assistant Professor (Contract) on daily wage basis in Electronics & Communication Engg.
9. Assistant Professor (Contract) on daily wage basis in Civil Engineering
10. Assistant Professor (Contract) on daily wage basis in English
11. Assistant Professor (Contract) on daily wage basis in Mathematics
12. Assistant Professor (Contract) on daily wage basis in Physics

*The Board decided to reconstitute the selection committee given in the service rules for the recruitment of adhoc staff /contract basis in SCTCE except for the post of Principal with the following members.*

1. ***Two members of the Board of Governors (Educationalist) nominated by the Chairman, BoG***
2. ***HODs concerned***
3. ***Principal***

*The Board decided to cancel the notification dated 17.11.21 for the post of Assistant Professor (Contract) on daily wage basis in Chemistry and re-notify for the same post based on the discussions held.*

**Agenda Item No. 85-06/2021: Approval of the report of Finance sub-committee/finance committee held on 24/11/2021**

*The Board discussed and decided to reconstitute the Finance sub-committee with two Board members (Chairman's nominee). Dr. R. Sasikumar and Mr. S. B. Asokan are the members of the BoG nominated to the Finance sub-committee.*

*It is also decided to approve the report and recommendations of the Finance sub-committee.*

**Agenda Item No. 85-07/2021: Renewal for NBA Accreditation – Payment made**

*The Board ratified the action of the Principal in making payment of Rs.4,13,000/- (Rupees Four lakhs thirteen thousand only) to NBA for the renewal of accreditation.*

**Agenda Item No. 85-08/2021: Appointment to the post of Instructor Gr I (Contract) on temporary basis- Approval**

*The Board discussed and decided to create a post of Instructor Grade I in Electronics & Communication Engineering (temporary post) to meet the requirement for NBA accreditation. It is also decided to fill the post on contract basis with a consolidated salary of Rs.22,500/- for a period of one year through fresh notification and conducting walk-in-interview.*

**Agenda Item No. 85-09/2021: Collection of Institutional Development Fund (IDF) from students at the time of admission – Complaint from Student**

*Deferred*

**Agenda Item No. 85-10/2021: Engaging security staff from the KEXCON – Payment of GST and renewal of agreement.**

*The Board discussed in detail and decided not to renew the agreement with KEXCON with the revised conditions on GST payment. It is also decided to invite fresh tenders through advertisement for providing the service of security staff. Board also decided not to pay any GST arrears.*

**Agenda Item No. 85-11/2021: Construction of 3<sup>rd</sup> floor above the main building- payment of 4<sup>th</sup> part bill to M/s ULCCS**

*Considering the report of External Works Committee and Finance sub-committee, the Board decided to grant permission for making payment of 80% of the amount of 4<sup>th</sup> part bill of Rs.1,44,06,962/- submitted by M/s ULCCS for the construction of 3<sup>rd</sup> floor above the main building, to ULCCS after making statutory deductions and recovery of mobilisation advance on pro rata basis.*

**Agenda Item No. 85-12/2021: Construction of 3<sup>rd</sup> floor above the Main Building – Extension of project period**

*Considering the report of External Works Committee and Finance sub-committee the Board decided to extend the period of the project on the construction of 3<sup>rd</sup> floor above the main building till 31.03.2022*

**Agenda Item No. 85-13/2021: Construction of 3<sup>rd</sup> floor above the Main Building and 2<sup>nd</sup> and 3<sup>rd</sup> floor above Library Block: Approval of the revised estimate submitted by Dr. Boby Philip, Convenor, Electrical Maintenance Committee of the college for providing electric supply**

*Considering the report of External Works Committee and Finance sub-committee, the Board decided to approve the revised estimate from Rs.8,00,000/- to Rs.10,17,897.65 submitted by Dr. Boby Philip, Convener, Electrical Maintenance Committee of the college for providing electric supply to the newly constructed third floor of main building and 2<sup>nd</sup> and 3<sup>rd</sup> floor of central library (work in progress).*

**Agenda Item No. 85-14/2021: Construction of Ladies Hostel and 2<sup>nd</sup> and 3<sup>rd</sup> floor above Library Block: Approval of consultancy charges to M/s. ULCCS**

*Considering the report of External Works Committee and Finance sub-committee, the Board decided to make part payment at 1.5% of project cost to M/s. ULCCS towards the consultancy charge on the preparation of layout, design, estimate and tender document for the construction of ladies hostel. The amount to be paid @ 1.5% of the project cost including 18% GST is Rs 7,06,733/ (Rupees Seven Lakhs Six thousand seven hundred thirty three only). It is also decided to make part payment at 1.75% of project cost to M/s. ULCCS towards the consultancy charge on the preparation of layout, design, estimate and tender document for the construction of 2<sup>nd</sup> and 3<sup>rd</sup> floor of central library. The amount to be paid @ 1.75% of the project cost including 18% GST is Rs 2,84,245/- (Rupees Two Lakhs eighty four thousand two hundred forty five only).*

*The Board also accorded permission to the Principal to sign the Supplementary/revised agreement with M/s ULCCS with the revised consultancy charges as per Government sanction issued against the preparation of layout, design, estimate and tender document for the construction of ladies hostel (at 1.75% of the project cost) and 2<sup>nd</sup> and 3<sup>rd</sup> floor of central library (at 2.25% of the project cost).*

*The Board directed to follow the applicable Government order of Finance (Industries and Public Works-B) Department, vide, G.O (P) No. 67/2021 Fin Dated, Thiruvananthapuram 28.04.2021.*

**Agenda Item No. 85-15/2021: Service of Accredited Agency to prepare the layout, design, drawing, estimate and tender documents for the construction of academic block proposed under the Plan fund**

*Considering the report of External Works Committee and Finance sub-committee, the Board decided to engage the service of accredited consultants on contract basis to prepare the drawing, design, estimate and preparation of tender documents of the projects including the already sanctioned project for the construction of the Research block*



*(Sanctioned in the 2021-22 Plan Fund) and the Academic block (proposed in the 2022-23 Plan Fund) under the scheme Academic Infrastructure Development by inviting Expression of Interest.*

*Based on the decision of the external works committee and finance committee, the Board also accorded permission to engage the available senior faculty of Civil Engineering in the institution with expertise in the execution of the construction projects to scrutinize the measurement and monitor the quality checks for the time being.*

*The Board also accorded sanction for the appointment of a suitable person on contract basis for carrying out the above work from the side of the college after the retirement of the above faculty.*

**Agenda Item No. 85-16/2021: Re-constitution of External Purchase Committee**

*The Board decided to re-constitute the External Purchase Committee with the following members.*

1. *Two members of the Board of Governors nominated by the Chairman* - *Member*
2. *Additional Secretary, Finance Department or nominee* - *Member*
3. *Head of the concerned department in SCTCE* - *Member*
4. *Principal* - *Convenor*

**Agenda Item No. 85-17/2021: Request to hike in the hostel fee – Ashiyana Ladies Hostel**

*The Board discussed and decided to grant permission to enhance the Hostel fee of Ashiyana Ladies Hostel with a hike of Rs.500/- w.e.f. 01/01/2022.*

**Agenda Item No. 85-18/2021: Appointment to the post of Civil Engineer**

*The Board discussed and decided to appoint a retired Civil Engineer on contract basis with a consolidated monthly salary of Rs.30,000/- (Rupees Thirty Thousand only) at the level of PWD Assistant Engineer, in the existing vacancy of Civil Engineer to supervise the construction works of the college, verify measurement books and check measure the projects including the already sanctioned projects for the construction of Research Block and Academic Block proposed in the 2022-23 plan fund under the Scheme Academic Infrastructure Development Fund.*

- Agenda Item No. 85-19/2021:**
1. **Appointment of Bus Cleaners and Tradesman in Sheet Metal and Welding on daily wage basis (approved by 82<sup>nd</sup> meeting of the Board but not appointed due to Model code of conduct and COVID 19) - reg.**
  2. **Filling up of two posts of Tradesman Machinist in Workshop.**

1. *The Board discussed and decided not to proceed with the appointment of Bus Cleaners on daily wage basis. The Board granted permission to appoint Tradesman in Welding and Tradesman in Sheet Metal on daily wages basis, by conducting walk-in-interview.*
2. *The Board decided not to grant permission to fill the post of Tradesman (Machinist) on contract basis.*

**Agenda Item No. 85-20/2021: Appointing Adjunct faculty in the department of Computer Science & Engineering**

*The Board discussed and decided to appoint Dr. V. Gopakumar, former Professor and Head of the Department of Information Technology, Govt. Engineering College, Barton Hill and former Director, SPFU, Directorate of Technical Education in the department of Computer Science & Engineering as Adjunct faculty in the department of Computer Science & Engineering for a period of one year with a consolidated salary of Rs.25000/-.*

**Agenda Item No. 85-21/2021: Request for granting leave to employees**

**1. Request from Dr. Anup Thomas, AP (Chemistry) for availing leave for a period of 6 months**

*The Board decided to grant Half Pay Leave and eligible leave to Dr. Anup Thomas, Assistant Professor (Chemistry) upto 07/05/2022 and also decided to appoint an Assistant Professor (Contract) in Chemistry on daily wage basis in the place of Dr. Anup Thomas*

**2 Request from Sri. Vijayan N.S, Workshop Supdt. on contract basis for LWA for a period of two months on medical grounds**

*The Board decided not to grant LWA to Sri. Vijayan N.S, Workshop Supdt. on medical ground. It is also decided to terminate him from service and the post shall be filled up on contract basis through advertisement by conducting walk-in-interview.*

**Agenda Item No. 85-22/2021: Granting deputation to Smt. Preetha V.H, AP (ECE) for doing Ph.D under QIP – Ratification**

*Ratified.*

**Agenda Item No. 85-23/2021: Request from Dr. Jayasudha J.S, Professor in Computer Science & Engineering for charge allowances**

*The Board discussed and decided not to sanction Charge Allowance to Dr. Jayasudha J.S, Professor in Computer Science & Engineering for holding the full additional charge of the Principal for the period from 16.01.2021 to 21.10.2021, since she is not eligible as per Government Order No.389/10/H.Edn dated 07/12/2010.*

**Agenda Item No. 84-24/2021: Request for release of certificates – Mr. Abhilash G R – discontinued student**

*The Board authorised the Principal to return original certificates to Sri. Abhilash G R, M.Tech student.*

**Agenda Item No. 84-25/2021: Admission of Sri. Vaisakh. P. Nair, S/o late S.T.Prakash under KSRTC Reserved quota – Ratification**

*Ratified*

**OUTSIDE AGENDA**

**OA-1/85/2021 Refund of fees to students issued TC after closing of admission**

*The Board decided not to refund the fees to those students who requested for the Transfer Certificate from the college after the date of closure of admission (30.11.2021). The board also directed that in future if any Government Order is issued in this regard, it may be implemented with the approval of Board of Governors.*

*The meeting came to a close at 1.30 PM*

**Sd/-**

**Adv. Antony Raju, Chairman, Board of Governors**