

**Minutes of the 89th meeting of the Board of Governors of the KSRTC
Sree Chitra Thirunal College of Engineering (Thiruvananthapuram) Society
held at 12.30 PM on 30.05.2023 in the Chamber of the Hon'ble Minister
for Transport**

Members Present

1. **Adv. Antony Raju**
Hon'ble Minister for Transport
Government of Kerala
2. **Sri.Biju Prabhakar IAS**
Secretary to Govt.
Transport Department
Government of Kerala (CMD, KSRTC)
3. **Smt. Kala S V**
Additional Secretary to Govt.
Finance Department
Government of Kerala
4. **Dr.Rajasree.M.S**
Senior Joint Director
Directorate of Technical Education
Padmavilasam Road, Fort
Thiruvananthapuram 695 023
5. **Sri.Shaji.A**
Financial Advisor & Chief Accounts Officer
KSRTC
6. **Dr.Sheeja M K**
Principal

Agenda Item No. 89-01/2023: Confirmation of the minutes of the 88th meeting of the Board of Governors held on 19/12/2022

Approved.

Agenda Item No. 89-02/2023: Action taken on the decision of 88th meeting of Board of Governors held on 19/12/2022

Approved. The Board take the following decisions also while discussing the Action Taken Report.

- 1. In decision No.88-07/2022, the Board directed Principal to address Government for allotting head for non-plan fund for the next financial year.*
- 2. In decision No.88-08/2022, the Board discussed and granted permission to continue with the proposal of BCU team in 2+2 scheme and directed the Principal to do necessary procedures regarding to this, timely.*
- 3. In decision No.88-09/2022, there is no need to wait for the University order to make amendments in Bye-law of SCTCE.*
- 4. In decision No.88-13(3)/2022, the board directed to appoint three Sweepers temporarily and fill the posts on daily wage basis, since the post creation file is already pending with Government. Chairman expressed displeasure in making undue delay in implementing the decision of Board of Governors by sending the file to Government.*
- 5. In decision No.88-15/2022, the board decided to create six posts of Assistant Professors in Computer Science & Engineering temporarily and fill the posts on adhoc basis, since the post creation file is already pending with Government. Chairman expressed difference of opinion in undue delay happened in preparing selection list of Principal even after a period of 6 months from BoG decision.*
- 6. In decision No.88-16/2022, Board has already taken decision to appoint Assistant Professors on adhoc/contract for a period of 3 years. No further decision is required.*
- 7. In decision No.88-24/2022, the Board directed to appoint one Tradesman temporarily in the newly established Artificial Intelligence and Machine Learning lab of Department of Computer Science & Engineering and fill the post on daily wage basis, since the post creation file is already pending with Government.*

8. In decision No.88-25/2022, inform the status whether the postal authorities accepted the decision or not.

Agenda Item No.89-03/2023: Report of the Principal

Report should be concise in nature indicating only the unique achievements that are to be reported and not the day-to-day activities.

Agenda Item No.89-04/2023 : Annual Budget for the financial year 2023-24 - Approval – reg.

The Board discussed in detail and approved the Annual Budget for the Financial Year 2023-2024. Undue delay in presenting the budget and this could have presented before March/April. SCTCE should also formulate strategies to meet the deficit.

Agenda Item No.89-05(a)/2023 : Income tax and penalty paid for the accumulated fund for the financial year 2010-2011 – Status of appeal filed – reg.

Noted.

Agenda Item No. 89-05(b)/2023: Demand of Rs.7,11,61,430/- for the financial year 2020-21 (AY 2021-22) – Status of Appeal filed with CIT (Exemptions) – reg.

Noted.

Agenda Item No. 89-05(c)/2023: Improper Internal Audit and ITR filing for the financial year 2021-2022 (AY 2022-23) – Government letter – Appeal filed with CIT (Exemptions) – reg.

Board of Governors opined this as a serious matter and the finance wing of SCTCE is responsible for this lapse.

In Item Nos.89-05(a), 89-05 (b) and 89-05 (c) the Board discussed in detail and decided to fix the members of Indian Institute of Public Accountants (an institution under AG) as consultant (one time) to discuss about all the issues of SCTCE regarding Income Tax penalty, GST, improper internal Audit, ITR filing etc. and to take internal control measures for not repeating these issues in future.

Agenda Item No. 89-06/2023: Approval of Audited Statement of Accounts for the FY 2021-22 – reg.

Approved.

Agenda Item No. 89-07/2023: Empanelment of Chartered Accountants as Statutory Auditors for the FY 2022 – 2023 – reg.

The Board discussed and decided to invite Expression of interest from AG empanelled Chartered Accountants as Statutory Auditors for the Financial Year 2022 – 2023.

Agenda Item No. 89-08/2023: Empanelment of Chartered Accountants as Internal Auditors for the FY 2023 – 2024 – reg.

The Board discussed and decided to invite Expression of interest from AG empanelled Chartered Accountants as Internal Auditors for the Financial Year 2023 – 2024.

Agenda Item No. 89-09/2023: Plan Fund 2023 – 2024 – Budget Allocation– reg.

Noted.

Agenda Item No. 89-10/2023: Plan Fund – Constitution of IT Technical Committees for various projects – reg.

The Board decided to constitute the Department Technical Committee for the purchase of IT related items with the members as in last year.

Agenda Item No. 89-11/2023: B,Tech.Degree in Biotechnology & Biochemical Engineering – Applying for NBA Accreditation – reg.

The Board discussed and decided to grant permission for applying to NBA Accreditation to the B.Tech.Degree in Biotechnology & Biochemical Engineering by paying required fees. Principal should ensure that the prequalifying parameters are met in this regard.

Agenda Item No. 89-12/2023: Restructuring of M.Tech.Degree course – Interdisciplinary – reg.

The Board discussed and directed the Principal to submit a detailed proposal regarding starting of interdisciplinary M.Tech.Degree courses, in the next meeting of the Board of Governors. Proposal should include the name of interdisciplinary courses against Machine design & Signal processing with detailed financial liability.

Agenda Item No. 89-13/2022: **Payment of sitting fee to Government Account due to Government nominees as Board members – Clarification – reg.**

The Board discussed and decided not to pay sitting fee to Government nominees for attending meeting in SCTCE.

Agenda Item No. 89-14/2023: **Silver Jubilee Celebration – Release of Souvenir – Inauguration of 4 completed projects under plan fund – Foundation stone laying - reg.**

The Board noted the requirements furnished in Agenda notes and date will be informed.

Agenda Item No. 89-15/2023: **Report of 4th meeting of sub-committee constituted for re-examining the qualifications and method of appointment in the modified SCTCE Service Rules – reg.**

Deferred. The Board directed to complete the selection process of Principal with the existing committee from the already applied candidates and should be completed within two months strictly.

Agenda Item No. 89-16/2023: **Minutes of Departmental Promotion Committee (Teaching) for sanctioning three advance increments for acquiring Ph.D while in service – for approval – reg.**

The Board discussed and decided not to sanction three advance increments to the 11 staff members for acquiring Ph.D while in service, as the concerned Government order is not allowed.

Agenda Item No. 89-17/2023: **Minutes of Finance sub-committee – Ph.D Advance increment – reg.**

The Board discussed and decided not to approve the recommendation of the finance sub-committee to sanction three advance increments to the 11 staff members for acquiring Ph.D while in service, as the concerned Government order is not allowed.

Agenda Item No. 89-18(a)/2023: **Appointment of cadre Associate Professor in Biotechnology & Biochemical Engineering from internal candidates – reg.**

The Board discussed and decided to constitute a Selection Committee as per the constitution mentioned in 7th AICTE notification, Bye-law and Service Rules of SCTCE.

Agenda Item No. 89-18(b)/2023: Appointment of cadre Associate Professor in Departments of Mechanical Engineering and Electronics & Communication Engineering from internal candidates – reg.

The Board discussed and decided to constitute a Selection Committee as per the constitution mentioned in 7th AICTE notification, , Bye-law and Service Rules of SCTCE. .

Agenda Item No. 89-19/2023: Regular appointment to the posts of Assistant Professor in Mathematics – reg.

The Board discussed and as follows:

- 1. grant permission for the recruitment process as done in previous time.*
- 2. to fix the upper age limit as mentioned in the notification as no change is permitted after the date of notification.*

Agenda Item No. 89-20(a)/2023: M/s.TDLC – Construction of ladies hostel – Extension of period – Execution of agreement – Penalty - reg.

The Board discussed and decided to refer the details to Chief Technical Examiner of Finance dept. as two agreements are already over. The Board also decided to charge liquidated damages at the rate of 1% of the PAC for each month of delay subject to maximum of 5% of the PAC.

Agenda Item No. 89-20(b)/2023: M/s.TDLC – Construction of 2nd & 3rd floor above Central Library – Extension of period - Execution of agreement – Penalty - reg.

The Board discussed in detail and found that major payments are already over and hence decided to execute 3rd Supplementary Agreement for the period from 29/08/2022 to 30/06/2023 i.e., to pay only the amount for extra items. The Board also decided to charge fine the rate of 1% of the PAC for each month of delay subject to maximum of 5% of the PAC.

Agenda Item No. 89-21/2023: Appointment of a Executive Engineer (retired) for supervision, measurement, joint check measurement, preparation and passing of contract bills of constructions under Plan Fund – reg.

The Board rejected the proposal. The Board decided not to appoint an Executive Engineer (retired) for supervision, measurement, joint check measurement, preparation and passing of contract bills

of constructions under Plan fund, since a fruitful system available in the College for this purpose. A permanent faculty should give additional charge, as it involves financial commitment.

Agenda Item No. 89-22(a)/2023: Extension of contract period of Dr.K. B Radhakrishnan, Professor and Head of the Department of Biotechnology & Biochemical Engg. – Request – reg

The Board decided to extend the contract period of Dr.K.B.Radhakrishnan, Professor and Head of the Department of Biotechnology & Biochemical Engg. for a period of one year, on the same terms and conditions w.e.f. 16/05/2023. Principal should ensure that the period of extension is maximum of 3 years as per 88th Board decision.

Any policy matters which require immediate decision may be circulated among BoG members for approving the circular resolution and will be ratified in the subsequent Board.

Agenda Item No. 89-22(b)/2023: Extension of contract period of Dr.B.Geethakumari, Professor in Civil Engineering – Request – reg.

The Board decided not to extend the contract period Dr.B.Geethakumari, Professor in Civil Engineering.

Agenda Item No. 89-23/2023: Lab staff working on Daily Wage basis and hourly basis – Extension of period -- Request for ratification – Appointment of lab staff for the academic year 2023 – 2024 - Reg

The Board ratified the action in extending the service of following lab staff on daily wage basis. In future, such decisions can be taken only with the approval of Board of Governors.

1. Sri.Vishnu A.S, Tradesman (Welding) on daily wage basis – 09.01.2023
2. Sri.Dinu S.S, Tradesman (Sheet Metal) on daily wage basis – 09.01.2023
3. Smt.Akhila V.T, Lab Attender (Chemistry) on hourly basis – 03.01.2023
4. Smt.Shirly J.S, Lab Attender (Physics) on hourly basis – 05.12.2023

The Board also directed to invite fresh application for these posts simultaneously and finalise the list before the next academic year starts.

Agenda Item No. 89-24/2023: Appointment of Assistant Professors on Ad-hoc basis/Contract on daily wages for the Academic Year 2023-24 – reg.

Three year contract appointment is permitted as per the decision of 88th Board of Governors, against sanctioned vacancy.

Agenda Item No. 89-25/2023: Appointment of Principal on regular basis from internally qualified cadre Professors – reg.

The Board directed the Principal to comply with the decision given in the 88th Board of Governors and complete the process within 2 months.

Agenda Item No. 89-26/2023: Sri.Biju V.A, Junior Supdt. – Extension of deputation to Digital University - reg.

The Board decided to cancel the deputation of Sri.Biju V A to Digital University since he has already joined back in SCTCE on 05/04/2023.

Agenda Item No. 89-27/2023: Granting of leave to Smt.Asha S, Assistant Professor in the Department of Electronics & Communication Engineering – request – reg.

The Board discussed the matter in detail and decided not to grant three years LWA to Smt.Asha.S, Assistant Professor in the Department of Electronics & Communication Engineering with effect from 13/11/2022, for staying at USA. The Board expressed displeasure in not implementing the decision given in 88th Board of Governors. Principal being the appointing authority, disciplinary actions should be taken as per Service Rules of SCTCE and report.

Agenda Item No. 89-28/2023: Order of Hon'ble Supreme Court of India – Payment of higher rate to EPS - Joint declaration by the employer and employee - reg.

The Board discussed and decided not to implement as SCTCE is not covered under this scheme.

Agenda Item No. 89-29/2023: Refund of fees to the students issued TC after closing of admission – reg.

The Board discussed and decided to grant permission for refunding the eligible fees to Mr. Vijay Murali based on the order of Admission Supervisory Committee.

Agenda Item No. 89-30/2023: Purchase of a college bus by PTA by availing loan from SBI – Collection of Bus Development Fund – reg.

The Board discussed and decided not to proceed with the purchase of new college bus by PTA. The Board also decided that Transport Department will take urgent steps for renewal of Certificate of Fitness of the existing two buses, of SCTCE.

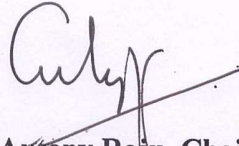
Agenda Item No. 89-31/2023: Issue of NOC to Dr. Anilkumar S H, Professor in the Department of Mechanical Engineering for applying to the post of Professor, NIT, Calicut – Ratification – reg.

The Board decided not to ratify the action of Principal in issuing NOC to Dr. Anilkumar S H. The Board also decided that in future such matters will be issued with the approval of Chairman, only.

Agenda Item No. 89-32/2023: Payment of GST arrears – KEXCON – reg.

Noted. Further steps can be taken as and when required since a case is there in Hon'ble High court with KEXCON. The Board directed to follow the legal opinion of Standing Counsel of SCTCE.

The meeting came to a close at 2.30 PM



Adv. Antony Raju, Chairman, Board of Governors