

**Minutes of the 88th meeting of the Board of Governors of the KSRTC
Sree Chitra Thirunal College of Engineering (Thiruvananthapuram) Society
held at 10.30 AM on 19.12.2022 in the Chamber of the Minister for Transport**

Members Present

- 1. Adv. Antony Raju**
Hon'ble Minister for Transport
Government of Kerala
- 2. Sri.Biju Prabhakar IAS**
Secretary to Govt.
Transport Department
Government of Kerala
- 3. Sri.Ajayan.C**
Additional Secretary to Govt.
Higher Education Department
Government of Kerala
- 4. Smt. Anila. L**
Additional Secretary to Govt.
Finance Department
Government of Kerala
- 5. Sri.Shaji.A**
Financial Advisor & Chief Accounts Officer
KSRTC
- 6. Dr. R. Sasikumar**
Board Member - Educationalist
- 7. Sri.S.B.Asokan**
Board Member - Educationalist
- 8. Dr.Syam Prakash V.**
Principal

Agenda Item No. 88-01/2022: Confirmation of the minutes of the 87th meeting of the Board of Governors held on 23/07/2022

Approved.

Agenda Item No. 88-02/2022: Action taken on the decision of last meeting of Board of Governors

Approved. Hon'ble Chairman expressed his difference of opinion in undue delay happened in implementing the decision in the item No.87-08/2022; engagement of security service and payment of GST arrears to KENCON.

Agenda Item No.88-03/2022: Report of the Principal

Accepted. The committee reviewed the admission status of the current academic year (2022-23) and found that more vacant seats are in Mechanical (Automobile) Engineering branch. Hence it is suggested to restructure the existing course contents with the support of Automobile Experts such as Maruti, TATA etc. at the time of revision of the Syllabi of the programme. The Board also directed the Principal to address AICTE for increasing the percentage of NRI quota from 5% to 15%. The letter should be in detail showing the financial constraints of the Institution and also the need for enhancing the NRI quota.

Agenda Item No.88-04/2022 : Revised Annual Budget for the financial year 2022-23 – Approval

The Board discussed in detail and approved the revised Annual Budget for the Financial Year 2022-2023.

Agenda Item No.88-05/2022 : Approval of Audited Statements of Accounts for the FY 2020-21

The Board approved the Audited Statement of Accounts for the Financial Year 2020 – 2021.

Agenda Item No. 88-06/2022: Additional revenue – Proposals submitted to Transport Department

The Board appreciated the initiative taken by the faculty for additional revenue generation and also suggested to submit more number of proposals in the coming years to overcome the revenue deficit.

Agenda Item No. 88-07/2022: Declining the proposal of Non-plan fund from Govt. – For information

As SCTCE is a Cost Sharing Institute defined by Government of Kerala, it is not coming under the category of Self-financing institutions. Hence the Board suggested to represent again to sanction Non plan fund every year to reduce the revenue deficit.

Agenda Item No. 88-08/2022: Twinning Programme with Birmingham City University, UK - Current Progress - Submitted

Noted. The Board also decided to convene a joint meeting of Transport Department, Higher Education Department and KTU on 27/12/2022 at 11 am, to discuss about the publication of result of 6th semester before August of every year enabling the students to join BCU in September as per the regulations of BCU. The Secretary, Transport Department will be the convener of the committee.

Agenda Item No. 88-09/2022: Re-constitution of Governing Body in Colleges Affiliated to APJ Abdul Kalam Technological University as per UGC/AICTE regulations

The Board discussed in detail and decided to include Sl.No.5 –Syndicate Nominee of the University as a member of the Governing Body of the College and amend the Bye law of the College accordingly..

Agenda Item No. 88-10/2022: Refund of fees to the students issued TC after closing of admission

The Board discussed the matter in detail and decided to refund the fees to 14 students who were issued TC on 01/12/2021 in compliance with Government Order No.G.O(Rt) No.849/2022/H.Edn. dated 07/06/2022 and Admission Supervisory Committee Order No. ASC(P)48/22/HO/TVPM/ENGG/SCT dated 26.10.2022.

Agenda Item No. 88-11/2022: Minutes of DPC (Teaching), Screening cum Evaluation committee and Selection committee for sanctioning of placement to teaching faculties under Career Advancement Scheme - for approval – reg.

The Board discussed the minutes of DPC (Teaching), Screening cum Evaluation committee and Selection committee for sanctioning of placement to teaching faculties under Career Advancement Scheme in detail and decided to refer the matter to the Govt. for further scrutiny, incorporating the detailed financial commitment.

Agenda Item No. 88-12/2022: Report of 3rd meeting of sub-committee – reg.

The Board discussed the report of the 3rd meeting of the Sub Committee and decided the following.

- 1. to refer the matter of AICTE/UGC pay revision to Government*
- 2. to refer the matter of State pay revision to Government*
- 3. Submit the modified Service Rules of SCTCE exempting Clause 11(c) to the Government for approval. It is also decided to submit the proposal of the post created till date to the Government for approval as annexure to the modified Service Rules.*
- 4. The Board noted the procedures adopted in the case of Shri. Vishnu. V. J.*

Agenda Item No. 88-13/2022: Minutes of 9th meeting of Finance sub-committee – reg.

The Board discussed the report of the meeting of the Finance Sub Committee and decided the following.

- 1. to refer the matter of AICTE/UGC pay revision to Government*
- 2. to refer the matter of State pay revision to Government*
- 3. Appoint three additional sweepers on daily wage basis in lieu of giving additional remuneration to the existing Sweepers.*

Agenda Item No. 88-14/2022: Order of Hon'ble Supreme Court of India – Payment of higher rate to EPS Joint declaration by the employer and employee - reg.

The Board discussed and decided to defer the matter till the EPFO authorities frame the orders regarding this, based on Hon'ble Supreme Court judgment in this regard.

Agenda Item No. 88-15/2022: Minutes of the meeting of sub-committee constituted vide Decision No.87-03/2022 – reg.

The Board discussed and decided as follows:

- 1. to appoint Associate Professor (Cadre) in Biotechnology & Biochemical Engineering Department as per AICTE norms, by inviting application from internal qualified candidates.*
- 2. a. to sanction 6 posts of Asst. Professors in Computer Science & Engineering and get approval from Govt. and fill the posts on Adhoc basis only .*
b. to fill two posts of Asst. Professors on regular basis and remaining two posts on adhoc basis in Applied Science Department against the sanctioned posts..
- 3. a. to extend the contract period of Dr.R Ramesh Kumar, Adjunct faculty in the Department of Mechanical Engineering for a period of one year on the same terms and conditions*
b. Ratified the action in rejecting the request of Smt.Kumari Thulasi, Adjunct Professor in the Department of

Applied Science

c. Not to approve to fix the upper age limit of Adjunct Faculties to 70 years

4. Ratified the action taken in the case of Dr. Jayakumar. E

Agenda Item No. 88-16/2022: Extension of contract period of Assistant Professor on Adhoc/Guest basis - Regarding.

The Board discussed and decided to extend the contract period of the following Assistant Professors on Adhoc/Contract-Daily Wage basis till the end of Academic Year 2022-23

1. Assistant Professors on adhoc basis

Sl.No.	Name	Dept.	Date of Expiry of contract period
1	Premachandran Pillai D	Mechanical	20.03.2023
2	Amal Raj B	-do-	22.03.2023
3	Haripriya B.S	Computer Science	24.03.2023
4	Jickson G.H	Biotechnology	22.03.2023
5	Dr.Sandeep S	Electronics	28.11.2022
6	Divya Harikumar	- do -	28.11.2022
7	Dr.Misha M.S	Applied Science (Maths)	29.11.2022

2. Assistant Professors on Contract-Daily Wage basis

Sl.No.	Name	Dept./Discipline	Date of Expiry of contract period
1	Deepa S	Mechanical	28.11.2022
2	Allwin Rana J.R	-do -	07.12.2022
3	Cimna S Zakir	-do -	03.01.2023
4	Karthik Narayanan M.V	-do -	06.02.2023

5	Anand Dev B.G	Civil	29.11.2022
6	Shifa N	-do -	29.11.2022
7	Fathima Rasheed J	Electronics	13.05.2023
8	Ammu Archa P	Computer Science	29.11.2022
9	Saranya B.S,	-do -	07.12.2022
10	Merrin J	-do -	09.12.2022
11	Manoj B.C	-do -	19.04.2023
12	Niju P	Applied Science	29.11.2022
13	Dhanya V V	-do -	29.11.2022
14	Gopika J.S	-do -	29.11.2022
15	Salini Gopal M S	-do -	28.11.2022
16	Dona Sebastian	-do -	29.11.2022
17	Nadiya S Nazer	-do -	28.11.2022
18	Anakhasree S R	-do -	28.11.2022
19	Dr.Soumya Rani D	-do -	19.04.2023
20	Dr.Raji VV	-do -	23.12.2022
21	Ananya Anil	Biotechnology	29.11.2022
22	Ann M George	-do -	29.11.2022

The Board also decided that hereafter appointment of Assistant Professors on adhoc/contract will be for a period of three years.

Agenda Item No. 88-17/2022: Dr.V Gopakumar, Adjunct Faculty in the Department of Computer Science & Engg.– Request for extension - Regarding

The Board decided to extend the contract period of Dr.V Gopakumar, Adjunct Faculty in the

Department of Computer Science & Engineering for a period of one more year, on the same terms and conditions of existing contract.

Agenda Item No. 88-18/2022: Extension of the contract period of staff members - Request - Regarding.

The Board discussed and decided to extend the contract period of the following incumbents for a period of one year on the same terms and conditions of previous contract.

Sl.No.	Name and Designation	Consolidated monthly salary	Date of expiry of contract	Decision No. and Date
1	Sri.Joshy R.S, Workshop Supdt. (Mechanical)	Rs.33,000/-	11.01.2023	Decision No.85-21/2021 dated 03.12.2021
2	Sri.N.K Pratheep Kumar, Civil Engineer	Rs.30,000/-	09.01.2023	Decision No.85-18/2021 dated 03.12.2021
3	Smt.Priyanka S, Librarian Gr.II	Rs.18,000/-	05.12.2023	Decision No.84-13/2021 dated 02.09.2021
4	Sri.Prasanth V.T Instructor Grade I	Rs.22,500/-	09.01.2023	Decision No.85-08/2021 dated 03.12.2021

Agenda Item No. 88-19/2022:

1. Granting of leave to Smt.Asha S, Assistant Professor in the Department of Electronics & Communication Engg.– Request - Regarding.

The Board decided not to sanction Earned Leave for 33 days in continuation of HPL granted till 12/11/2022, to Smt.Asha.S, Assistant Professor in Electronics & Communication Engineering.

2. Granting of leave to Smt.Preeja V, Assistant Professor in the Department of Computer Science & Engg.– Request - Regarding.

The Board decided to grant Half Pay Leave to Smt.Preeja V, AP (CSE) upto 31st March 2023. The Board also decided not to appoint a new faculty on Contract/Daily Wage basis for handling the classes of next semester in place of Smt.Preeja V.

3.Granting of leave to Smt.Vineetha Lekshmi P.V, Assistant Professor in the Department of Biotechnology & Biochemical Engineering – Request - Regarding

The Board decided to grant LWA for 1 year with effect from 08.10.2022 to Smt.Vineetha Lekshmy.P.V for the treatment of her son at UK

Agenda Item No. 88-20/2022:Dr.E Jayakumar, Assistant Professor - Request for Special Casual Leave for Angioplasty - Regarding.

The Board decided to sanction special casual leave for 30 days to Dr.E Jayakumar, AP (ME)

Agenda Item No. 88-21/2022: Granting of leave to Dr.B Geethakumari, Professor (Civil) on contract basis – Request - Regarding.

1.The Board discussed and decided to grant LWA to Dr.Geethakumari B, Professor on contract basis from 01.08.2022 to 02.09.2022 (03.09.2022 to 11.09.2022 - Onam Vacation).

2. The BoG decided that when urgency arises the matter has to be circulated among the members of Board of Governors and then ratify the same in the forthcoming Board of Governors.

Agenda Item No. 88-22/2022: : Request from Dr.Jayasudha.J.S, Professor in Computer Science & Engineering to get Voluntary Retirement for joining as Professor in the Department of Computer Science in Central University of Kerala – reg.

The Board discussed and decided not to consider the request of Dr.Jayasudha.J.S, Professor in Computer Science & Engineering for granting Voluntary Retirement as there is no precedence in SCTCE and no provision in Voluntary Retirement Scheme for seeking another Govt. Job .Hence rejected the proposal and no gratuity is to be paid.

Agenda Item No. 88-23/2022: : Cadre Promotion to Associate Professors – reg.

The Board decided to fill the vacant posts of Associate Professors in the department of Mechanical Engineering and Electronics & Communication Engineering, based on selection process prescribed by AICTE/Government of Kerala.

Agenda Item No. 88-24/2022: **Creation of a post of Tradesman in the newly established Artificial Intelligence & Machine Learning Lab of Computer Science & Engineering Department - Reg**

The Board decided to send the proposal for creating the post of Tradesman in the newly established Artificial Intelligence And Machine Learning Lab of Department of Computer Science & Engineering to the Govt. along with the proposal for the approval of service rule and regularization of the posts created till date.

Agenda Item No. 88-25/2022: **Shifting of Kaimanam Post Office to Pappanamcode Post Office building – Request from Postal Authorities - Reg**

The Board decided to grant permission for shifting Kaimanam Post Office to Pappanamcode Post Office.

Agenda Item No. 88-26/2022: **Dr.V.Syam Prakash, Principal – Extension of contract basis**

The Board decided to extend the period of contract of Dr.V. Syamprakash Principal upto 19/12/2022 and to invite fresh application for appointment of Principal for a period of three years on deputation/contract basis and complete the process within two months. The Board also proposed to handover the charge of Principal to Dr.Sheeja M K, senior faculty till the new Principal is appointed.

Agenda Item No. 88-27/2022:

27(1) Ratified

27(2) (i) Ratified the action of extending the service of Lab staff on daily wage basis (Rs.730 per day) and hourly basis (Rs.200 per hour)

(ii) Rejected

27(3) Need not needed as explained by Secretary, Transport Department

27(4) Ratified the action of Principal in issuing NOC to Smt.Reshmi Krishnan S, Assistant Professor,

Department of Electrical Engg. and Smt. Rubeena S, Assistant Professor in Dept. of Biotechnology & Biochemical Engineering for doing part-time Ph. D in KTU.

27(5) The Board also decided to grant permission for deputing Dr.Libish.T.M, Professor in Electronics & Communication Engineering to the post of Director in KTU.

Adv. Antony Raju, Chairman, Board of Governors